Minutes of the Dodge County Highway Committee Meeting March 21, 2013

CALL TO ORDER: The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on March 21, 2013, in the Dodge County Highway building.

ROLL CALL: The following members were present – Harold Johnson, Chester Caine, Randy Grebel, Jeff Berres, and Jeffrey Schmitt. Commissioner Brian Field and Assistant Commissioner Peter Thompson were also present. County Board Chairman Russell Kottke, Dan Posthuma of Michels Materials, and property owner Rick Jannsen were present for part of the meeting.

APPROVAL OF AGENDA: Motion by Caine and seconded by Schmitt to approve the agenda as presented and allow the Chairman to go out of order as needed to efficiently conduct the meeting. Motion carried.

REVIEW MINUTES OF MARCH 7, 2013: Minutes of March 7, 2013, were approved as submitted.

STAFF REPORTS AND DEPARTMENT CONCERNS: The Commissioner introduced Account Clerk II Cheryl Braun to the Committee.

The Highway Commission will host a Dodge County Towns Association meeting at the new vehicle storage building on April 17th at 7:30 p.m.

Dan Posthuma of Michels Materials introduced himself as a new Michels representative in Dodge County.

COMMITTEE REPORTS: There were no Committee reports.

PROJECT UPDATES: The 2012-2013 snow and ice budget was reviewed.

Thompson gave an update on the scheduled improvements at the Dodge County Airport.

TREE REMOVAL ON CTH DJ: Rick Jannsen, a resident landowner on CTH DJ (CTH J – CTH E), discussed his plans for harvesting trees on his property and his concerns with tree removal in the right-of-way on CTH DJ. Motion by Caine and seconded by Berres to establish a moratorium on tree removal on CTH DJ (CTH J – CTH E) for a period of one year except for emergency removal of fallen trees. Also, a directive was given to Department staff to regrade the fill slope on the east side of CTH DJ adjacent to the Schweitzer property within the existing right-of-way. Additional grading may also be arranged through the provisions of a temporary limited easement if possible. Motion carried with Caine, Berres, and Grebel voting aye and Johnson and Schmitt voting nay.

Motion by Johnson and seconded by Berres directing the Commissioner to survey the trees in the highway right-of-way on CTH DJ (CTH J – CTH E) and determine which trees must be removed immediately to ensure safety and drainage of the highway under normal circumstances. The Commissioner is to discuss these tree removals with the adjoining landowners and offer any wood resulting from the removals to the adjoining landowner. The Commissioner will then direct County Highway staff to cut and remove these trees as determined necessary and remove all stumps and brush as soon as weather and staff availability will allow. Motion carried with Johnson, Schmitt, Grebel, and Berres voting aye and Caine voting nay.

CONSIDER A RELOCATION ORDER FOR CTH DE (USH 151 – CTH D): Motion by Grebel and seconded by Caine to approve the relocation order for CTH DE (USH 151 – CTH D). Motion carried.

ESTABLISH RIGHT-OF-WAY PURCHASING RESPONSIBILITIES FOR CTH DE (USH 151 – CTH D): It was the consensus of the Committee that Supervisors Berres and Caine review and recommend offers to purchase right-of-way on CTH DE (USH 151 – CTH D) and Supervisors Johnson, Schmitt, and Grebel approve or deny offers to purchase right-of-way for CTH DE (USH 151 – CTH D).

REVIEW PAVING BIDS FOR CTH A (STH 33 – CTH AW): The following bids for concrete pavement of CTH A (STH 33 – CTH AW) were received:

Vendor	<u>Bid</u>	Addendum
Cornerstone Pavers of Racine	\$1,832,783.00	-4,950.00
Vinton Construction of Manitowoc	\$1,791,853.10	-15,000.00
Michels Corporation of Brownsville	\$1,717,703.40	-21,750.00
Trierweiler Construction & Supply of Marshfield	\$2,020,203.40	-5,000.00
Zignego Company, Inc. of Waukesha	\$1,663,184.50	-4,800.00

Motion by Schmitt and seconded by Berres to award a contract to Zignego Company, Inc. for \$1,658,384.50. Motion carried.

CONSIDER FIXED BASED OPERATOR CONTRACT RENEWAL: The Committee reviewed and discussed the FBO contract and renewal provisions. Renewal negotiations will be scheduled soon.

PROPERTY ACQUISITION IN THE CITY OF MAYVILLE: Maintenance of security provisions of the newly acquired property at 850 Mallard Drive in Mayville were discussed.

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DISCUSS THE SALE OF SURPLUS PROPERTY IN THE CITY OF MAYVILLE:

Motion by Caine and seconded by Schmitt to direct Department staff to contract with Sue Braemer to list and accept sealed bids in accordance with state statutes the Highway Department property at 853 Horicon Street in Mayville. Motion carried.

REVIEW QUOTES FOR A USED MOTOR GRADER: One quote for a used CAT 140G motor grader was received from FABCO and reviewed. It was the consensus of the Committee to solicit vendors for additional proposals for used motor graders and to sell the existing John Deere motor grader through the on-line auction service.

REVIEW BIDS FOR BITUMINOUS MATERIALS FOR SEALCOAT: One bid for bituminous materials for sealcoat was received from Henry G. Meigs, LLC at a cost of \$2.2731/gallon for approximately 71,300 gallons. Motion by Grebel and seconded by Berres to award a contract to Henry G. Meigs, LLC for the 2013 chip sealing contract program for \$162,072.03. Motion carried.

VOUCHER PAYMENT REVIEW: Vouchers payment registers were reviewed.

FUTURE AGENDA ITEMS: The following items will be added to an upcoming meeting agenda: Airport FBO lease, Yellowstone/Rock River Water Trail status update, CTH DJ tree removal update.

NEXT COMMITTEE MEETING: The next Committee meeting will be at 8:30 a.m. on April 11, 2013, in Mayville.

FIELD REVIEW: There was no field review.

ADJOURNMENT: The meeting adjourned at 11:32 a.m.

Harold J. Johnson – Chairman

Randy Grebel - Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next Committee meeting.